JOB DESCRIPTION

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| **Position Summary:** Lead technician quality is responsible for leading and directing other quality technicians, which includes the scheduling, follow-up, and task-oriented explanation of work assignments and support process and supplier quality engineering projects / initiatives.  |
| **Position Responsibilities:*** Assist in troubleshooting Zero Mile Returns.
* Possesses extensive technical knowledge and leverages this knowledge to plan projects schedules and meet project gateways/timelines.
* Assist, when necessary, in containment activities such as technical measurements.
* May have extensive interaction with customers and suppliers.
* Back-up to perform and train quality techs on inspections using CMM, Klingenberg and met-lab equipment including programming.
* Ensure only the approved program is used in the lab.
* Participate on corrective action teams.
* Use SAP for q-holds, s-blocks, scrapping and reporting.
* Leads all sorting activities, including all chargeback documentation.
* Use GD&T knowledge to read blueprints and support training of production employees.
* Work closely with PQEs, SQEs, suppliers and coworkers for component quality improvements and root cause analysis.
* Strictly adheres to and supports company policies, safety regulations, quality processes and 5S initiatives.
* Understand and comply with ISO 9001, ISO 14001 and IATF 16949 requirements.
* Performs special projects as requested and related tasks as needed.
* Use of MS Office Word, Excel, Power Point and Outlook to facilitate communication.
* Flexibility in work schedule and work assignments.

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| **Essential Skills and Experience:*** Associate degree
* Proficient use of English language.
* Basic use of computers and MS Office products including Excel, Word and PowerPoint.
* 8 years of quality work experience in a quality lab setting.
* Proficiency in blueprint reading.
* Knowledge of basic quality tools such as hand gages, micrometers, calipers, etc.
* Previous experience with advanced Programming CMM and Klingenberg equipment.
* Working knowledge of ISO9001/IATF quality management systems
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| **Preferred Skills and experience:*** Experience with SAP.
* 5S
* LEAN experience or familiarity.
* Experience within the automotive / heavy truck industry.
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| **Reporting to Position**: * None
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| Physical demands and work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.Physical demands: While performing the duties of this job, the associate is occasionally required to stand, sit, use hands to finger, handle or feel objects, tools; or controls; reach with hands and arms; ascend stairs; balance; stoop; kneel, crouch, or crawl; talk, hear or smell. The associate must occasionally lift and /or move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, peripheral vision, depth perception and the ability to focus.Work Environment: While performing the duties of the job, the associate is exposed to an office atmosphere with substantial manufacturing floor exposure. |
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